

June 18, 2025 | NursesMC-Nashville Board Meeting Minutes

Attendees:

NursesMC Board Attendees (*strikethrough if absent*):

- Mamie Williams, Board President
- ~~Tilita Shaw, Board Vice President~~
- Rick Zadd, Board Treasurer
- Justin Testerman, Board Member
- Shawanda (Shay) Clay, Secretary
- Lincoln Rico, Board Member
- Michael Abney, Chief Financial Officer

Other Attendees (*strikethrough if absent*):

- Andrea Poynter, NursesMC-TN Executive Director
- Greg Thompson – GT3 Group
- ~~Shelby Goodfriend Nashville Incubator~~
- Samir Kothari, Matter RE
- ~~Raquel Ganitsky, Matter RE~~
- Alex Weis, Matter RE
- Dru Bredesen, Potential Board Member

Minutes: *Abide Robert's Rules of Order*

- **Call to order @ 405pm / Minutes approval Mamie - 5 min**
- **Matter RE Introduction (Samir, Alex Weis) – 10min**
 - Team gave brief introduction of company and their costs
- **Facility Update (Samir, Andrea)-10 min**
 - Project team solidified
 - Team onsite preparing the school for opening
 - No authorization for MNPS food service; FoodWells arranged
 - Briefly reviewed overall budget
 - Schedules of vendors reviewed and discussed
 - Detailed budget requested by board
- **LeMoine Contract – Andrea -10**
 - Reviewed ongoing work and billing with facility
 - Matter RE services will be billed to CMO and Nurses MC will NOT be billed
- **Finance & Operations (GT3 Greg - 10 min)- Facility finances**
 - Discussed upcoming funds regarding facilities: cash balance, revenue highlights, liabilities and expense highlights
 - Will plan to provide budget 2 days prior to board meeting until staffing solidified for Nurse MC, then planning for budget week prior to board meetings.
- **Student Enrollment/Recruitment Andrea – 5 min**
 - 133 new enrolled students
 - Board unanimously approved funds for chromebooks for students. Shay motioned, Justin second.
- **Board Member Recruitment Justin - 10 min**
New member Plan- Agree on the plan
- **CMO and CFO (Pam and Mike)**
 - Updated regarding Bloomberg and CMO as it relates to budget, invoices and reimbursements

- Discussed fund flows and withholding

5pm -

- Potential New Board Member Dru Bredesen Introduction – 10min
 - Introductions of board members
 - Brief potential board member introduction to board
- Vote on Board : Motion by Justin, Rico 2nd: Unanimous approval

Membership:

Governance ()

- TN OPEN Meeting Law - Mamie – 5 min
 - Attorney discussion regarding current voting processes and bylaws
 - Deferred voting on contract approvals
- FY 26 Board Meetings Dates- Mamie 5 min
 - Unanimous agree for Board Meeting 3rd Wednesday of the month 4-530pm CST
 - Discussed upcoming meeting timelines until school opens
 - Unanimously agree to biweekly meeting until August
 - July 22nd in person meeting and ribbon cutting at the school @ 5pm
- Attorney Preference- Mamie – 5min
 - Board chair reviewed and suggested bylaw change regarding resolutions
 - Chair will request template for special meetings
- Mission Statement
 - Unanimously agreed to new mission statement
- Read into minutes: Special Meeting Notes – Mamie – 5min
 - 0604 and 0612 Special Meeting Notes

- **Bylaws Update- Mamie - 10 min**
 - Decide when we can update all of the Bylaws-
 - **Chair reviewed what constitutes a meeting**

Reminder: Please complete your Board on Track Training.

Link: [Board on Track Training](#)

Adjourned: